Light The Path and Lead The Way and People Will Follow #OneLove

● Together We Grow ●

Meeting Minutes

AGM

18th October 2023

Attendees: Lisa, Kaysen (co directors), Chris and Samy
Apologise: Cristy, Mantis and Dionne

1. **Introductions and Welcome Team**
   Lisa introduced everyone, the meeting agenda and apologise
   Happy Earthday to Mantis

2. **Business Update, Successes and Moving Forward**
   Kaysen read through the presentation which summarised our company success since 2016 and how we intend move forward
   - Suggestion: Wats App to be set up to see who in the team can help with current projects
   - Chris happy to proof read any docs and products created
   - Samy, Mantis, Cristy will support with workshops
   - Lisa help to develop, manage and monitor staff training and HR (payments to staff)

3. **Finances and moving forward with business sustainability**
   - We hope the Youth Worker training model will bring a revenue to the business to save so we can eventually self fund a mentoring 1-2-1 service for young people
   - New contract with P4YE is paying for Philippines youth to have access to more, refreshments, activities and trips
   - Cristy will use the extra funds to help with food and travel expenses
   - We hope to get an online and staff training CPD quality – we need to self fund £700 as a business for this next step to happen. Co-directors are looking into other investments to support us at this stage
   - Any support or advice is welcomed
   - Accounts up to date. Dionne accountant has submitted our accounts and they have been approved by Companies House and Tax Revenue. We received a tax rebate too.

4. **Staff Training**
   Next dates are 4th and 25th of Nov- most of the team can attend 25th. Trial and pilot to see how it works.

5. **Your next steps or how you see your role remaining or developing in the future**
   - Chris continue to support business development and mentoring
   - Samy workshops and women/male workshops

- Kaysen and Lisa continue with business development and getting the Youth Training to a level of success and impact
- Everyone is happy to stay and build Horizon as a business

6. **AGM Documents**
    - All members are happy to stay with Horizon and grow the business
    - All financial accounts were approved by accounted and approved by companies house accounts 2022
    - Constitution signed and agreed
7. **Questions**

8. **AOB**